**Job Title: Assembly Tech**

Classification: Hourly/nonexempt

Reports to: Shift Supervisor

**SUMMARY**

The Assembly Tech is responsible for building and assembling parts and components for various customers according to blueprints, customer specs, and work orders.

**DUTIES AND RESPONSIBILITIES**

**Primary Functions**

* Operating power tools and hand tools to assemble parts.
* Able to stand 10-12 hours a day.
* Ability to lift 35 lbs.
* Maintain acceptable productivity, attendance, and quality while following processes and procedures.
* Promote teamwork and a positive, healthy culture.
* Comfortable working in a team environment and individually.
* Able to efficiently communicate and understand direction both written and verbal.
* Adhere to all company safety policies and procedures.
* Adhere to company’s purpose statement and core values.

**QUALIFICATIONS**

* Minimum 2 years of assembly experience.
* Experience in manufacturing environment required.

**Purpose Statement**

“We exist to provide opportunities for our team to THRIVE personally and professionally and join in helping our community.”

**Core Values**

1. Positive attitudes are contagious.
2. Success comes from humility, integrity, and hard work.
3. Always do the right thing.
4. Strive for excellence in serving our customers, teammates, and community.
5. Have a bias for action.
6. Honor God above all else.

This job description is to outline the primary duties and qualifications, but not be limited to the assigned responsibilities listed. It is our expectation that each team member offers their services whenever necessary to ensure the success of Sargent Metal.