



5500 Airport Rd.
Anderson, SC 29626
(864) 226-0063

Job Title: Maintenance Technician

Classification: Hourly/Non-Exempt

Reports to: Maintenance Supervisor

SUMMARY

The Maintenance Technician is responsible for continual maintenance upkeep of the facility, equipment, and machinery. As a Maintenance Technician, you will be responsible for preventative maintenance tasks for all machinery and equipment, proactively perform maintenance repairs on machinery when needed, and being a team player in the maintenance department.

DUTIES AND RESPONSIBILITIES

Primary Functions

- Responsible for maintaining preventative maintenance on machinery/equipment.
- Perform mechanical skills including but not limited to mechanical, electrical, automation, hydraulic installation, plumbing, trouble shooting, and repair.
- Troubleshooting machinery issues when needed.
- Provide feedback and direction to solve maintenance and repair issues.
- Maintain organization of all maintenance equipment.
- Ensure we are following all safety, OSHA, and maintenance procedures.
- Ability to be on call during off shifts in case problems occur, and answers/repairs are needed ASAP.

Secondary Functions

- Continually looking to expand technical knowledge, this includes ability to travel for training.
- Ability to communicate through company email, phone, and calendar in a professional manner.



5500 Airport Rd.
Anderson, SC 29626
(864) 226-0063

QUALIFICATIONS

- A minimum of 5 years' experience in a maintenance role.
- Experience dealing with mechanical and electrical repairs.
- Experience in a manufacturing environment.

Purpose Statement

"We exist to provide opportunities for our team to THRIVE personally and professionally and join in helping our community."

Core Values

1. Positive attitudes are contagious.
2. Success comes from humility, integrity, and hard work.
3. Always do the right thing.
4. Strive for excellence in serving our customers, teammates, and community.
5. Honor God above all else.

This job description is to outline the primary duties and qualifications, but not be limited to the assigned responsibilities listed. It is our expectation that each team member offers their services whenever necessary to ensure the success of Sargent Metal.